



Dine for a Cause Guidelines

**We have a passion to serve and are proud to support the organizations
in our community by helping raise money for them.**

What is Dine for a Cause? Dine for a Cause is a program managed by Wing Dome which allows local organizations the opportunity to host a fundraiser at one of our participating restaurants. This fundraiser is held at a specified date(s), time(s), and Wing Dome restaurant location. Organizations are responsible for promoting the fundraiser with flyers the restaurant manager will provide. The organization will receive 15% of sales (excluding tax and gratuity) from the supporters dining at the restaurants. Supporters must present the voucher on the bottom of the flyers for the organizations to receive credit for the sale.

What types of organizations are eligible host a Dine for a Cause fundraiser? Non-profit organizations, youth/high school sports leagues, school bands, school groups, religious schools and groups, dance teams/dance studios, charitable organizations, and PTO/PTA groups.

NOTE: If your group is approved to host a fundraiser, prior to the event you will need to provide a completed [Form W-9](#) and provide a valid Tax ID# to have your check processed.

The following organizations are not eligible to host a Dine for a Cause fundraiser: Political groups, sororities, fraternities, and individuals seeking personal or corporate financial assistance.

What days and times can Dine for a Cause fundraisers be held? Must be a mutually agreeable date(s)/time(s) arranged with the restaurant manager in advance. Fundraiser timeframes are flexible based on your goals. For example, they can be held as a one-day event, for a month-long period, etc.

Which Wing Dome locations are currently participating in Dine for a Cause? All our locations are participating. Timing:

- 4 weeks prior to fundraiser – email completed application and Form W-9 to info@thewingdome.com. If approved, the restaurant manager will contact you to discuss and confirm the date(s)/time(s).
- 3 weeks prior to fundraiser – manager provides you with a customizable flyer to provide to your supporters. Distribute and email these to your supporters as soon as possible.
- 1 week prior to fundraiser – contact the restaurant manager and provide estimated guest count.

What does Wing Dome provide?

- A comfortable restaurant to get together with friends and supporters.
- Terrific servers that will make sure you and your supporters are treated right.
- A menu full of great food and great drink that has something for everyone.
- An electronic version (PDF format) of the flyer. It will be customized with your organization's name and date/time/location of the fundraiser event. The PDF will be emailed to you.

What does the organization provide?

- Completed application, emailed to info@thewingdome.com 4 weeks prior to fundraiser event.
- Completed [Form W-9](#) and Tax ID# if you haven't had a Dine for a Cause event in the past.
- Promotion of the fundraiser by distributing flyers to supporters, friends, and family.

What does the 15% donation amount include?

- Sales of your supporters' guest checks from Dine-In and To-Go orders.
- Supporters MUST present the voucher on the bottom of the flyer on the specified date(s)/time(s)/location to receive credit for the sale:
 - Dine-In – must present voucher to server when seated.
 - To-Go – must present voucher to server when picking up the To-Go Order.
 - Online Orders are not eligible at this time.
- Sales from the organization's supporter guest checks will be totaled at the end of the fundraiser event. 15% of these sales will be mailed in the form of a check to the address you provided on the application within 30 days of your fundraiser.
- NOTE: The 15% donation excludes tax and gratuity. Coupons, discounts, and promotions including "Late Night Happy Hour" will not be accepted during the fundraiser.
- Checks must be cashed within 90 days. Check will come from Wing Dome LLC.

Flyers:

- The restaurant manager will email the organizational contact a PDF of the flyer promoting your fundraiser event.
- The flyer will be customized with date(s), time(s), and location of event.
- The voucher your supporters must present can easily be clipped off the bottom of the flyer.
- Flyers cannot be distributed on Wing Dome restaurant property including Wing Dome's parking lots. This must be communicated by the organization to those distributing the flyers.

Other guidelines:

- Application submission does not guarantee fundraiser will be held. The restaurant manager must confirm the date(s)/time(s) of the fundraiser and sign-off on application.
- There is no preferential seating for supporters of the organization's fundraisers. All guests dining at the restaurant the evening of the fundraiser will be seated on a first-come, first-serve basis.
- Seating for large parties cannot be guaranteed.
- Please email us at info@thewingdome.com in advance of the fundraiser event if you would like to host a raffle the evening of the fundraiser to raise additional funds in the restaurant. This is at the manager's discretion and the raffle cannot interfere with the dining experience of the other guests.

Tips to planning a successful Dining for a Cause Fundraiser:

- PROMOTE! Be sure to tell all your supporters and friends about the fundraiser and provide everyone with a flyer.
- Begin distributing the flyers 2-3 weeks before the fundraiser date to allow your supporters adequate time to plan. Emailing the flyers to your database contacts is a great way to spread the word about your fundraiser.
- Encourage your supporters to also hand out flyers to their friends, at work or other meetings, etc.

We look forward to helping you raise money for your organization!